

ACUA Meeting Agenda
Zoom <https://ufl.zoom.us/j/96602094431>
May 5, 2020 1:30-3:00 p.m.

- I. Welcome – Dr. Angela Lindner, Associate Provost for Office of Undergraduate Affairs
- II. Updates/Recurring Discussion Items:
 - a. Division of Student Affairs – Medical Petition Portal Dr. Heather White, Dean of Students
 - i. Effective May 4, 2020 all Medical Petitions will be done through [Medical Petition Portal](#)
 - ii. The portal has been designed for
 - 1. Medical withdrawal by deadline
 - a. Withdrew from all courses by deadline
 - b. W posted and student has shown responsible use of withdrawal process, must demonstrate that it was for medically-related reason
 - 2. Medical drop by deadline
 - a. Dropped 1 or more courses, but not all by deadline
 - b. W posted and student has shown responsible use of withdrawal process, must demonstrate that it was for medically-reported reason
 - 3. Retroactive Medical Withdrawal
 - a. Courses have been completed with a posted grade
 - b. Student petitioning for full semester and must demonstrate severity and impact on semester being petitioned for as well as identify reasons for retroactive petition
 - 4. Retroactive Medical Drop
 - a. Courses have been completed with a posted grade
 - b. Student petitioning for 1 or more, but not all courses and must demonstrate severity and impact on semester being petitioned for as well as identify reasons for retroactive petition
 - 5. Faculty's Role
 - a. Faculty will receive system message with student UFID, name, course, and section number, and term and petition start date.
 - b. Review grade and attendance information, enter or upload data, Add optional comments
 - c. After 21days if faculty has not responded the petition, it will be sent back to Dean of Students

6. The petition portal will allow students to see the status of their petition and if any additional information is needed.
 7. Questions please email medicalpetition@ufsa.ufl.edu
- b. UF Enrollment Management – Update from the Office of Admissions, Dr. Tammy Aagard, Associate Vice President for Enrollment Management
- i. Confirmed Freshman 6,570
 1. 119 have requested June 1 confirmation date
 2. 770 PaCE will consider moving some students who have requested term change from IA/PaCE to Fall
 3. 660 Honors students confirmed
 - ii. CARES Act
 1. Website has been developed for the [CARES Act](#)
 2. \$15.5 million in aid for students
 - a. International or DACA students not eligible (can use Aid-a-Gator)
 - b. Cannot reimburse funds that were already awarded through Aid-a-Gator
 3. Category 1
 - a. Automatic Awards based on EFC less than \$7,500
 - i. Must do a certification
 - ii. 13,918 emails sent for Certification Forms
 4. Category 2
 - a. Students can apply for maximum of \$1,000
 - i. EFC over \$7,500, No FAFSA, but Title IV eligible
 - ii. 27,166 Emails sent for Federal Emergency Aid Applications
 5. Aid-a-Gator applications that are still outstanding will be canceled if student has received or applied for CARES Funding
 - iii. Registrar
 1. Grades processing accomplished in record time
 2. Degree certification is happening now
 3. Working on adjusting calendar for the August 31st Fall start date
 4. Professional programs with early start dates will continue with previous approved calendars.
- c. COMPASS Student Information Systems – David Gruber Associate CIO and Senior Director, Enterprise Systems and Project Management Organization, Dr. Tammy Aagard, Associate Vice President for Enrollment Management
- i. Class Waitlist Functionality
 1. We are getting back to the assessment and reaching out to colleges about details
 - ii. Chosen Name Policy
 1. Students will be able to choose a Preferred First Name in Canvas.

2. UFID's are being discussed. Preferred name on the front and legal name will appear on the back.

- III. Guest Presentation: Quest Updates – Dr. Andrew Wolpert, Director of UF Quest, Associate Professor, Classics
 - a. Effective July 1, 2020, Quest 1 becomes a requirement for all first-time-in-college students
 - b. Preview has been reconfigured to provide new students the opportunity to choose Quest 1 courses for Summer B and Fall 2020 in more deliberate fashion
 - c. Fall 2020, Students will have the opportunity to choose from 26 Quest 1 courses, including IDS 1161 (What is the Good Life?) to fulfill the UF Quest 1 requirement
 - d. Spring 2021, it is anticipated that students will be able to choose from 40 Quest 1 courses, including IDS 1161 to fulfill the UF Quest 1 requirement. New Quest 1 courses will make up approximately 75-80% of the Spring 2021 seating and Good Life 20-25%
 - e. The first trial of Quest 2 courses occurred Spring 2020
 - f. Course development for Quest 2 is on pace for full implementation, effective July 1, 3031
 - g. The Class of 2025 will be required to complete the Quest 2 requirement in their second year (i.e., 2022-2023 Academic Year).
 - h. During the trial phase of Quest2, only a fraction of the Quest courses 2 that are under development will be piloted because student demand will remain low until Quest 2 becomes a separate requirement. This will provide departments with a lot of flexibility should they need to adjust their Quest 2 course offerings because of disruptions from the pandemic
- IV. Guest Presentation: PROMISE Advising Plans Updates – Dr. Angeleah Browdy, Director of Office of Academic Support
 - a. Connect and engage PROMISE Scholars to their college advisors, faculty and staff earlier in their UF academic career
 - b. Link students to resources, support and opportunities within the college
 - c. Be a resource to both the student and the college in student success planning.
 - d. Summer A have a selection of Advising Liaisons by the colleges
 - e. Summer B have workshops hosted by AAC/PROMISE Advisors and OAS cover best practices, helping advisors understand the practices and support services that are in place for the students
 - f. Fall Meet UF – OAS host Fall reception for PROMISE Scholars and College Advisors

Action Item: That each college provides an Advising Liaison to represent their college with PROMISE students.
- V. Guest Presentation: Walk Out of Term Policy Updates – Stephanie McBride, Director of Commencements

- a. Walking out of Term – refers to a student walking at commencement in a different term than which they are graduating in. These students will participate in the ceremonies, but are not extended any other privileges of a graduate, such as:
 - i. Receiving a diploma for the semester
 - ii. Getting their name printed in the program
 - iii. Wearing honor cords in the ceremonies
 - iv. Being eligible for graduate awards.
 - b. A student petitioning to Walk Out of Term ahead of their final term should:
 - i. Be within on (1) semester of graduating
 - ii. Be within six (6) credits of completing their course work
 - c. A student petition to Walk Out of Term after their final term should:
 - i. Walk within two (2) semesters of graduating
 - d. Requests are submitted and approved through the Colleges. The Colleges will prioritize requests and limit the numbers to the quota established in that semester for the college. Petition requests for a semester open on the first day of classes and close two weeks after the late degree application deadline. The list of approved petitions is submitted by the college to the commencement office within a week after the deadline.
 - e. Petitions submitted after the deadline cannot be approved without first consulting with the Commencement Office. Except for very extreme circumstances, petitions for Walk Out of Term will not be accepted the last two weeks of a semester.
 - f. Colleges can approve petitions independently, but are encouraged to prioritize the following requests ahead of others:
 - i. Medical issues (of the applicant and/or their immediate family members)
 - ii. Military station changes or deployment of the graduate or their spouse
 - iii. VISA expiration deadlines
 - iv. Complications stemming from the Coronavirus Pandemic in the Spring of 2020
 - g. Looking to have this Policy in place for Fall 2020
- VI. UF Student Success
- a. Report of current working group focusing on supporting students during remote teaching/learning Updates – Dr. Angela Lindner *To be discussed at a future meeting
- VII. Policies: No Updates
- VIII. ACUA Subcommittees –
- a. Academic Integrity Task Force – Dr. Joel Brendemuhl, Associate Dean, CALS and Dr. Heather White, UF Dean of Students: No Updates
- IX. Items from the Floor